



Park Advisory Board Meeting - Minutes
May 3, 2022 – 6:00 PM
Wharf Park – Sloop pavilion

The May 3, 2022 Park Advisory Board (PAB) meeting was called to order by Mike Whitehill, Chair at 6:00 p.m. at the Wharf Park. The following members and staff were present: Mike Whitehill, Chair; Sandy Simpson, Secretary; Priscilla Mileski, Fred McNeal and Rich Ryan, members; and Norma Robinson, Administrative Assistant.

Review and Approval of Previous Minutes:

- Minutes from the April 5, 2022 meeting were emailed for review. Ms. Mileski made a motion, which was seconded by Ms. Simpson, to approve the April 5, 2022 PAB meeting minutes. The motion passed by a unanimous vote.

Citizens Comments:

- Tim McCluskey of Watson Road was present and gave comments. He thanked the Town and PAB for their dedication and improvements to the Wharf. He also noted that the fire extinguisher at the North end of the park is nonfunctioning and suggested that additional fire extinguishers be placed at the Wharf.

Appearances:

- None

Old Business:

- Mr. Whitehill presented an overview of the Wharf Park project. Now that the three pavilions are completed, overhead lights have been installed at each pavilion. The lights can be operated by the mounted light switch. If the lights are continuously left on, the switch will be changed to dawn to dusk sensors. Eight-foot picnic tables will be placed and bolted to the cement floor of each pavilion. Six trash cans will be placed in the park near the pavilions along with three grills with ash bins. There is approximately \$2039 in Community Parks and Playgrounds funds to be used by June 30th.
- Mr. Whitehill advised that a thank you letter was mailed to the Town from resident, Madelyn Harrison, thanking the Town for the lovely Wharf Park, which she and her family visit often. A copy of the letter was forwarded to the PAB members.
- Mr. Whitehill advised that the Town has budgeted \$135,000 towards Phase II of the Millstream Trail. This trail will extend Millstream Park, crossing over route 213, traveling behind Hillside along seventy acres of land granted by Symphony Village. The trail continues southward to include bridges and walking paths through wooded lands of the Town, neighboring the woodlands of property behind Rolling Bridge Road owned by Peter Shaeffer.
- Mr. Whitehill stated that he and Ms. Mileski have discussed plantings that could be placed at the Pop Taylor Park.

- Mr. Whitehill advised that the PAB still has over \$7000 in the budget that could be used by the end of June. He stated that funds could be used towards the edible planting trail suggested by Ms. Mileski during the last meeting. Ms. Mileski suggested a daffodil box be placed at Millstream. She stated that she visited a county park which had a large swing set suitable for persons or adults with disabilities. It would be a nice attraction to have the larger swings placed at each park. The PAB discussed lights that could be placed along the boardwalk and have the lights remain on along the dock all night. Lights would enhance the beauty at the docks. Ms. Mileski suggested new easels used to create new information boards to display and update residents on the improvements at the Wharf. The boards could be displayed at any event to include, Drink Maryland, the QAC Fair, Centreville Day, etc. The PAB wants to make sure there are enough Christmas lights to add decorations at the Wharf in December.
- Mr. Whitehill noted that the Arbor Day Celebration went well.
- Mr. Whitehill advised a letter was written and forwarded to the Town Council on behalf of the PAB supporting the QAC Dog Park and requesting that the Town Council send a letter in support of the Dog Park to the QAC Commissioners.

New Business:

- None

Discussion:

- The next PAB meeting will be in-person at the Wharf on June 7, 2022.

Reports:

- No reports

Announcements and events:

- Announcements for upcoming meetings and events were included in the PAB packets.

Adjournment:

- Ms. Simpson made a motion, which was seconded by Mr. Ryan, to adjourn. The motion passed unanimously. The May 3, 2022 PAB meeting adjourned at 6:55 p.m.

Respectfully Submitted,



Norma Robinson, Administrative Assistant

Action Items:

1. Approved the April 5, 2022 PAB meeting minutes.



Park Advisory Board
June 7, 2022 - 6:00 p.m.
Wharf Park – Pavilion
A G E N D A

Purpose: The purpose of the Park Advisory Board, in lending stability and continuity to general operations, shall be to determine needs, make recommendations and give other needed advisory services to the Town Council and the Town Manager on matters relating to the park and recreational services so that leisure time opportunities meaningfully and purposefully result in self-development, satisfying activities and enriching social and cultural experiences will be available to the citizens of the town.

- I. **Call to Order** – Chair
- II. **Review of Previous Minutes** – May 3, 2022 PAB minutes
- III. **Citizens Comments:**
- IV. **Appearances:**
 - A.
- V. **Old Business**
 - A. Updates
 - B. New swing set from PAB budget
- VI. **New Business**
 - A. Bulletin Board 34” X 16”
 - B. Update Park Rules & Regulations
- VII. **Reports:**
 - A. Council Member
 - B. Staff
- VIII. **Miscellaneous/Announcements:**
 - A. Announcements & Events Calendar
- IX. **Discussion**
 - A.
- X. **Adjournment**