

**TOWN COUNCIL OF CENTREVILLE
RESOLUTION 08-2024**

A RESOLUTION FOR THE PURPOSE OF ESTABLISHING CERTAIN FEES, CHARGES, AND EXPENSES TO BE PAID TO THE TOWN OF CENTREVILLE PURSUANT TO THE AUTHORITY SET FORTH IN THE TOWN OF CENTREVILLE CHARTER, TOWN OF CENTREVILLE ZONING CODE, SECTION 170-63, AND ALL MATTERS RELATING TO SAID RATES, FEES AND CHARGES.

WHEREAS, previous to the adoption of this Resolution, Ordinance 620 has set forth certain rates, fees, and charges to be paid to the Town of Centreville; and

WHEREAS, by Ordinance O-04-01, the Town Council of Centreville repealed Ordinance 620 and determined that rates, fees, and charges would be established, altered and amended from time to time by Resolution; and

WHEREAS, by Resolution 11-2020, the Town Council of Centreville established building permit fees and zoning fees; and

WHEREAS, this Resolution is intended by the Town Council of Centreville to replace any fees contained in other resolutions that conflict with the amounts included in this Resolution as shown on Exhibit A; and

WHEREAS, all provisions contained in other Resolutions not changed by the attached Exhibit A shall remain as originally approved by the adoption of their respective Resolutions;

WHEREAS, the Town Charter gives the Town Council of Centreville the power to regulate and control the levying of fees and charges to cover services provided to the residents of Centreville.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Centreville that the list of fees, charges, and expenses as shown in Exhibit A shall be charged for the services and items enumerated until changed by the Town Council of Centreville.

READ AND PASSED THIS _____ day of _____, 2024.

BY ORDER: We hereby certify that Resolution Number 08-2024 is true and correct and duly adopted by the Town Council of Centreville, Maryland.

ATTEST:

THE TOWN COUNCIL OF CENTREVILLE

R. Gaye Adams
Town Clerk

Ashley H. Kaiser, Esq, President

Eric B. Johnson, Jr., Vice President

Daniel B. Worth, Member

Jim A. Beauchamp, Member

Jeffery D. Kiel, Member

TOWN OF CENTREVILLE

EXHIBIT A

FEE SCHEDULE BUILDING PERMIT FEES

Preliminary Review - \$150 for 3 hours - plan or on-site
\$75 per hour over 3 hours

New Single Family Dwelling

\$0.15 per square foot - total area or
Minimum \$200, whichever is greater
~~-\$185~~ **\$215** MDIA Inspection Fee – up to 3 bedrooms
\$28 \$30 each additional bedroom
\$50 Home Builder Guaranty Fund
Fire Marshal Fee (Paid to QAC)

Multi-Family Dwelling

\$0.15 per square foot - total area or
Minimum \$235, whichever is greater
See MDIA Fee Schedule
\$50 Home Builder Guaranty Fund, per unit
Fire Marshal Fee (Paid to QAC)

Accessory Buildings

Under 200 square feet
\$50 Flat fee
200 square feet and larger
\$0.12 per square foot or
Minimum \$100, whichever is greater
\$84 MDIA Inspection or \$0.12, whichever is greater

Decks/Patio/Porches

\$0.15 per square foot or
Minimum \$100, whichever is greater
\$84 \$78 MDIA Inspection - Up to 600 s.f.
Over 600 s.f. - see SFD fee

Swimming Pools

In-ground / Above Ground
\$150 Flat Fee*
*Cost does not include decking/patio

Outdoor Dining Annual Permit (Resolution 07-2019)

\$50 Flat Fee Per Year

Fences - \$50 Flat Fee

Signs

Temporary - \$20 Flat Fee
Permanent - \$20 Flat Fee PLUS \$1.00 per s.f. total area

Resolution 10-2020

Permits in the Right of Way - \$500 Minimum* Fee

which includes up to five street crossings, if applicable, with an additional \$100 fee for each additional street crossing beyond five (5).

Permit for Small Cell Facility in Right of Way - \$500 Minimum* Fee

for single up-front application that includes up to five (5) small cell facilities, with an additional \$100 fee for each small cell facility beyond five (5).

Permit for Pole - \$1,000 Minimum* Fee

for a new or replacement pole intended to support one or more small cell facilities

Annual Right-of-Way Fee - \$270 Minimum* Recurring Annual Fee

per small cell facility and non-small cell facility per year, due 30 days after installation. Each subsequent payment is due upon the anniversary date of the installation date until the facility is removed.

***Note: Fees may be higher if quantifiable costs exceed minimum fee amount.**

Residential Renovations / Additions

\$0.15 per square foot or
Minimum \$150, whichever is greater
\$84 \$78 MDIA Inspection Fee - up to 600 square feet
Over 600 s.f. - see SFD fee
Fire Marshal Fee (if applicable, paid to QAC)

Commercial Buildings

(New / Tenant Fit-Out / Renovations / Additions)

\$0.17 per square feet - total area or
Minimum \$300, whichever is greater
See MDIA Fee Schedule
Fire Marshal Fee (Paid to QAC)

Solar Panels - Amended Resolution 09-2016

\$55 Administrative Fee	<u>Electrical Fees:</u>
\$100 - Fire Marshal Fee	The electrical permit fee \$2 per watt/ \$2 per kilowatt PLUS service fee:
<u>Building Fees:</u>	\$40 - up to 100 amps
\$250 - Up to 50 arrays	\$90 - 100 to 200 amps
\$500 - 50 - 100 arrays	\$100 - 200 to 400 amps
\$1,000 - 101 to 350 arrays	\$170 - 400 to 1,000 amps
\$1,500 - 351 - 600 arrays	\$220 - Over 1,000 amps
\$2,500 - 601 and up	

Pellet Stoves/Woodstoves/Fireplaces

\$50 Flat Fee
~~-\$60~~ **\$70 MDIA Inspection Fee - up to 2 flues (\$14 for each add'l flue)**

Occupancy Permits - \$50 Flat Fee

Business Use
Home
Temporary

Zoning Certificate - \$50 Flat Fee

Demolition - \$100 Flat Fee

Permit Revisions - Flat Fee \$65.00

MDIA Re-Inspection Fee - \$70

Critical Area Review - \$50 PLUS Associated Costs
Curb/Sidewalk/Driveway - \$50 PLUS Associated Costs
Street Cutting Permits - \$200 PLUS Associated Costs
Stormwater Management - \$50 PLUS Associated Costs
Forest Stand Delineation - \$50 PLUS Associated Costs
Forest Conservation Plan Review - \$50 PLUS Associated Costs

ASSOCIATED COSTS INCURRED FOR THE ABOVE PROJECTS CAN INCLUDE, BUT ARE NOT LIMITED TO: ATTORNEY FEES, CONSULTANT FEES, STAFF TIME, ADVERTISING, ARCHIVING FILES, ETC. AND ARE THE RESPONSIBILITY OF THE APPLICANT.

ZONING FEES

EXHIBIT A

Preliminary Review - \$250 for 3 hours - plan or on-site
\$75 per hour over 3 hours

Administrative Lot Line Adjustment
\$250 Flat Fee

Minor Subdivision (4 lots or less)
\$500 PLUS \$100 per lot

Major Subdivision (5 lots or more)
Tentative Sketch Plan - \$1,000 PLUS \$50 per lot
Preliminary Plat - \$2,000 PLUS \$50 per lot
Final Plat - \$1,000 PLUS \$50 per lot

Site Plan Review
Non-Residential

Concept - \$1,000 PLUS \$.05 per s.f. of floor area
Minor Site Plan - \$1,000 PLUS \$.15 per s.f. of floor area
Major Site Plan - \$2,000 PLUS \$.15 per s.f. of floor area

Site Plan Review
Coastal Floodplain

Additional \$300 for less than 10 acres
Additional \$1,200 for 10 acres or more

Growth Allocation - Critical Areas - \$1,500 PLUS associated costs

Plans Requiring Public Hearing

Application deposit of \$2,000 in addition to above required fees/application deposits
PLUS Associated Costs

Change in Zoning Classification

\$2,500 - Zoning Map or Text Amendment PLUS Associated Costs
\$1,500 - Rezoning/Critical Area Re-Designation PLUS Associated Costs

Annexation Fee - \$2,000 Flat Fee PLUS Associated Costs

Plan Review Fee - \$50 Flat Fee PLUS Associated Costs

Unpaid Fees & Charges - 1.5% per month (18% per year)

Board of Appeals

Variance - \$300 PLUS Associated Costs
Special Exception - \$600 PLUS Associated Costs
Appeals - \$1,000 PLUS Associated Costs

Simplified Site Plan - no currently in schedule

\$250 PLUS Associated Costs

Site Plan Review

Mixed Use/Planned Use

Concept/Tentative Sketch Plan - \$1,000 PLUS \$.02 per s.f. of floor area
Preliminary Plat - \$2,000 PLUS \$.03 per s.f. of floor area
Final Plat - \$1,000 PLUS \$.03 per s.f. of floor area

Re-signing - previously approved plans or additional plans after
final approval \$75

Request New Ordinances - \$100 PLUS associated costs

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ADVERTISING, ARCHIVING FILES, ETC. AND ARE THE
RESPONSIBILITY OF THE APPLICANT.**

CEMETERY FEES

EXHIBIT A

Regular Sale of Space - \$1,000
Columbarium - \$1,800

Monuments - \$60 Flat Fee for each installed

Fees - Monday thru Friday (except holidays)

Interment at regular depth - \$700
Creamed remains - \$525
Stillborn remains - \$525

Archived Records - \$15 Flat Fee

**Additional \$100 per hour past normal weekly working hours of 8:00 a.m. - 3:00 p.m. (paid directly to contractor)

Fees - Saturday, Sunday, and Holidays - for inground burials

Interment at regular depth - \$960
Cremated remains - \$525
Stillborn remains - \$525

MICELLANEOUS FEES

Photocopies - \$0.20 per page
VR-119 Flagging Release - \$25
Returned Check Fee - \$25
Park Rental - \$50 Non-Refundable Fee
Notary - \$2.00
Archive Retrieval - \$25 per box

MUNICIPAL INFRACTIONS (Resolution 08-2023)

Class A Municipal Infraction: From \$100 for first offense; From \$200 for each subsequent offense

Class B Municipal Infraction: From \$500 for first offense; From \$1,000 for each subsequent offense

Class C Municipal Infraction: From \$20 for first offense; From \$50 for second offense; From \$100 for each subsequent offense

CLASS A:

- * Open alcoholic beverages on Town Proper without prior approval
- * Amusement arcades and pool halls
- * Dangerous buildings
- * Cemetery: Interment/Disinterment, transfers decorations, conduct on grounds, and monuments
- * Firearms: Discharge without permit (rodents, birds, & target shooting)
- * Noise
- * Peddling & Soliciting (without a license)
- * Plastic Carry-Out Bags
- * Smoking (in a Town building)
- * Sidewalks (maintenance & snow/ice removal)
- * Trees (removal & maintenance)
- * Public Urination
- * Abandoned Vehicles
- * Vehicles and traffic (parking)

CLASS B:

- * Building Construction
- * Forest Conservation (retention, protection, projects & impact abatement)
- * Sewer and Water (hook-ups, billing, allocations)
- * Streets & Sidewalks (permits for placement of facilities and utilities)
- * Subdivision regulations (plating, transfers, standards)
- * Zoning (In part: permitting, signs)

CLASS C:

- * Brush, grass, weeds
- * Solid Waste
- * Vehicles, Non-Self Propelled (trailers, campers, boats, etc.)