



THE TOWN OF CENTREVILLE 101 LAWYERS ROW CENTREVILLE, MD 21617  
410-758-1180 FAX 410-758-4741 WWW.TOWNOFCENTREVILLE.ORG

**Town Council Closed Session  
February 15, 2024  
6:15 p.m.  
Liberty Building  
107 N. Liberty Street, 2<sup>nd</sup> floor meeting room**

The Centreville Town Council will hold a meeting and consider a motion to go into closed session on Thursday, February 15, 2024 at 6:15 p.m. at the Liberty Building, 107 N. Liberty Street, 2<sup>nd</sup> floor meeting room, to discuss personnel, potential litigation, and investigative proceedings regarding criminal conduct in accordance with the Maryland Open Meetings Act, General Provisions Article, Section 3-305.

- I. **Convene** – Council President Kaiser
- II. **Citizens Forum** (*Citizens are requested to keep their comments to no more than three minutes*)
- III. **Motion to go into Closed Session**
- IV. **Discussion**
- V. **Motion to Adjourn** – Council President Kaiser





THE TOWN OF CENTREVILLE 101 LAWYERS ROW CENTREVILLE, MD 21617  
410-758-1180 FAX 410-758-4741 WWW.TOWNOFCENTREVILLE.ORG

**AGENDA**  
**Town Council of Centreville Meeting**  
**February 15, 2024**  
**7:00 PM**  
**Liberty Building**  
**107 N. Liberty Street, 2nd Floor Meeting Room**

- I. Convene – Council President**
- II. Pledge of Allegiance**
- III. Moment of Silence – For Military & Public Safety Personnel (Past & Present)**
- IV. Review of Minutes from Past Meetings**
  - a. February 1, 2024 Meeting Minutes
- V. Closed Session Statement**
  - a. February 15, 2024
- VI. Citizens Forum** (*Citizens are requested to keep their comments to three minutes.*)
- VII. Appearances**
  - a. Staff Introduction
  - b. Raymond Aaron, President, Goodwill Fire Company
- VIII. Old Business**
  - a. Ordinance 01-2024 – Purchase of Map 44C, Parcel 1086 – Second Reading – Council President
- IX. New Business**
  - a. Resolution 05-2024 – Nuisance Flood Plan – Council President
  - b. Waiver Request of Chapter 7, Article I, Section 7-2.A. – Council President
- X. Correspondence**
- XI. Reports of Boards and Commissions**
  - a. Maryland Municipal League
  - b. Council of Governments
  - c. Economic Development
  - d. Park Advisory Board
  - e. Planning Commission
- XII. Reports of Department Heads**
  - a. Town Manager
  - b. Chief of Police
  - c. Town Attorney
  - d. Finance Officer
  - e. Director of Public Works
  - f. Human Resources Manager
  - e. Town Clerk
- XII. Citizens Forum** (*Citizens are requested to keep their comments to three minutes.*)

### **XIII. Council Roundtable**

- a. Kiel
- b. Beauchamp
- c. Worth
- d. Johnson
- e. Kaiser

### **XIV. Motion to Adjourn – Council President**

---

#### **Upcoming Events/Meetings:**

- **February 19, 2024** – Town Offices Closed – Holiday
- **February 20, 2024** – Town Offices Closed – Cleaning Day
- **February 21, 2024** – Centreville Planning Commission Meeting - Liberty Building – 7:00 p.m.
- **March 5, 2024** – Park Advisory Board Meeting – Town Hall – 6:00 p.m.
- **March 7, 2024** – Town Council Meeting – Liberty Building – 7:00 p.m.
- **March 7, 2024** – Town Council Meeting – Public Hearing: Ordinance 01-2024 – 7:05 p.m.
- **March 9, 2024** – Volunteer Appreciation Dinner – American Legion Jeff Davis Post 18 – 6:00 p.m.
- **March 12, 2024** – Chesterfield Cemetery Advisory Committee – Town Hall – 4:00 p.m.
- **March 13, 2024** – QAC Council of Governments – Town of Queenstown Town Hall – 6:30 p.m.
- **March 20, 2024** – Centreville Planning Commission – Liberty Building – 7:00 p.m.
- **March 21, 2024** – Town Council Budget Work Session – Liberty Building – 5:30 p.m.
- **March 21, 2024** – Town Council Meeting – Liberty Building – 7:00 p.m.

**\*\*Please note: One or more Centreville Town Council members may be attending these events/meetings.**

**Town Council of Centreville**

**February 1, 2024**

**7:00 p.m.**

**MINUTES**

The February 1, 2024 Town Council meeting was called to order at 7:04 p.m. by President Ashley H. Kaiser at the Liberty Building located at 107 North Liberty Street, 2<sup>nd</sup> floor meeting room. The following members and staff were present: Ashley H. Kaiser, President; Eric B. Johnson, Jr., Vice President; Jim A. Beauchamp, Daniel B. Worth, and Jeffrey D. Kiel, Members; Carolyn M. Brinkley, Town Manager; Sharon VanEmburch, Town Attorney; Krystel Ebaugh, Human Resources Manager; Karen Luffman, Finance Officer; Ashley Russ, Finance Specialist; Chief Robert Hobbs, Centreville Police Department; and Betty Jean Hall, A/Town Clerk.

- Following the Pledge of Allegiance, Mr. Worth made a motion to approve the January 18, 2024 meeting minutes, as presented. Mr. Johnson seconded the motion, which passed unanimously.

Closed Session Statement

(i) The Town Council met in closed session on Thursday, January 25, 2024 at 12:00 p.m. via Zoom to discuss the acquisition of real property in accordance with the Maryland Open Meetings Act. (ii) Five members of the Town Council voted to close the session. (iii) The authority to close the session is found in Section 3-305 of the General Provisions Article.

(iv) The Town Council discussed the following topic:

Acquisition of real property – discussed acquiring a piece of property in town.

The following members and staff were present: Ashley H. Kaiser, President; Eric B. Johnson, Jr., Vice President; Daniel B. Worth, Jim A. Beauchamp and Jeffrey D. Kiel, Members; Sharon VanEmburch, Town Attorney; and Carolyn Brinkley, Town Manager.

The meeting adjourned at 12:14 p.m.

Citizens Comments

No citizens offered comments.

New Business

a. Resolution 03-2024 – Amend Flexible Spending Agreement Plan

- Ms. Ebaugh introduced Resolution 03-2024 stating it is to amend the current flexible spending plan by increasing the annual maximum election to the amount allowable by the Internal Revenue Service.
- Mr. Beauchamp made a motion to approve Resolution 03-2024 – Amend Flexible Agreement Plan as presented. Mr. Johnson seconded the motion, which passed unanimously.

<b>Council Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Council Member Beauchamp	X			
Vice President Johnson	X			
President Kaiser	X			
Council Member Worth	X			
Council Member Kiel	X			

b. FY2024 Mid-Year Update

- Ms. Luffman presented the following memo:

As of January 1<sup>st</sup>, the Town completed the mid-year mark of Fiscal Year (FY) 2024. At this time, departments should be at or around 50% of budget spent. The following is information to further explain certain line items:

**General Fund Revenues**

- 83% received 6 months into FY24
- Variables that can affect this number are:
  - Property Tax – 96% received with the largest payment in October each year and the additional 4% to be received in the remaining months of FY24.
  - Local Income Tax – at 53% received with an additional 47% to be received in the remaining months of FY24.

**General Fund Expense**

- All accounts in the General Fund are at or below 50% spent.

**Enterprise Fund Revenues**

- 54% received 6 months into FY24.
- Variables that can affect this revenue: timing of payments for utility bills made by residents, water/sewer allocations, and interest rates.

**C25 (Farm)**

- At 101% spent 6-months into FY24. This is due to the issues with farm equipment and the age, along with the cost to make the repairs.

**Notes**

- Pension expenses for the entire year were paid in December, no more payments coming out this fiscal year.
- Debt payments in Enterprise Fund show no payments as the principal payments are not made on debt until April-May. Interest payments are paid out of expense accounts. Principal payments are paid out of liability accounts.
- 2012 bond was paid off in December 2023. The ARRA bond will be paid off February 1, 2024.
- Ms. Luffman also stated the Town is transferring their utility billing software to Munibilling which offers a customer portal where residents can sign up for e-billing if desired, make payments, see their water usage, account payment and billing history. There is currently a study being conducted to determine if monthly billing will be feasible.

c. Resolution 04-2024 – Travel Policy

- Ms. Russ introduced Resolution 04-2024 stating it is a travel policy for town employees. It establishes guidelines of expenses which are and are not reimbursable and sets specific guidelines for per diems. Per diems are based on the U.S. General Services Administration.
- Mr. Johnson made a motion to adopt Resolution 04-2024 – Travel Policy as presented. Mr. Worth seconded the motion, which passed unanimously.

Council Member	Yes	No	Abstain	Absent
Council Member Beauchamp	X			
Vice President Johnson	X			
President Kaiser	X			
Council Member Worth	X			
Council Member Kiel	X			

d. Park Advisory Board 2023 Annual Report

- Mr. Whitehill, Chair of the Centreville Parks Advisory Board (PAB) presented a synopsis of their 2023 Annual Report.
- There has been a grant submitted to finish the band shell, parking lot and some other features to complete the project at the Wharf Park.
- The existing pavilion at Millstream Park needs replacement and the thought of adding a second has been discussed.
- A new sensory garden for each of the parks is proposed as well as benches along the trail.
- The Fishing Derby/Movie Night was formally made an annual event. PAB members will be contacting vendors early this year to plan ahead. The 2023 event was a successful one where everyone had an excellent experience even though the movie showing was cancelled due to a fast-moving storm.
- Pop Taylor Park will be receiving a facelift this spring.
- Mr. Whitehill advised that a Request for Proposal (RFP) will be published seeking a planner to create a master plan to revise Millstream Park and its trails. This plan will include the entrance to Millstream Park to make it more appealing. After a plan is agreed upon by Council, the Town would apply for grant funding to accomplish the proposed plan.

e. Ordinance 01-2024 – Purchase of Map 44C, Parcel 1086

- Ms. Kaiser presented Ordinance 01-2024 stating it is related to purchasing land from Maryland State Highway Administration using primarily Program Open Space Funds. This is the land across from Millstream Park, near Citgo.

- A public hearing on Ordinance 01-2024 will be held on March 7.

#### Reports of Board and Commissions

- a. Maryland Municipal League
  - Mr. Beauchamp reported that the Maryland Municipal Legislative Committee is in high gear. On their website there is a summary listing of all the bills MML has considered and the position the Legislative Committee has deemed MML should take.
- b. Economic Development
  - Mr. Johnson stated the launch of the private non-profit group Centreville Reaching for Economic Development Enterprise (CREDE) will be Wednesday, February 21<sup>st</sup> at 5:30 pm.
- c. Planning Commission
  - Mr. Worth stated the next meeting of the Planning Commission will be held on February 21.

#### Reports of Department Heads

- a. Town Manager
  - A conditional offer has been extended to an individual for the position of Town Clerk.
  - A meeting was held with Town staff and Maryland Department of the Environment concerning the wastewater treatment plant and stream discharge. There was a lot of support for the Town's interest in stream discharge. A meeting with Shore Rivers regarding the upgrade to the treatment plant has been scheduled.
  - Staff continue to prepare the budget for the Council's upcoming budget work sessions.
  - Ms. Brinkley thanked the Council for the opportunity to serve as Town Manager.
- b. Finance Officer
  - Ms. Luffman stated she and Ms. Ebaugh have been collaborating on the Human Resources system CBIZ that is currently in use. A demonstration of their payroll system showed a more user-friendly software than Accufund and at a lower cost.

#### Citizen Comments:

No citizens offered comments.

#### Council Roundtable

- a. Mr. Johnson stated during a telephone conversation with Ernie Sota, regarding Carter Farm, he requested a brief one slide update at the next meeting of the Town Council in two weeks.
- b. Ms. Kaiser stated the plastic bag bill has taken effect as of January 1, 2024 and reminded everyone that reusable bags are available at Town Hall.

#### Motion to Adjourn

There being no further business, Mr. Kiel made a motion to adjourn. The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Betty Jean Hall  
A/Town Clerk

#### Council Action Items:

1. Approved the meeting minutes of January 18, 2024.
2. Approved Resolution 03-2024 – Amend Flexible Spending Agreement Plan
3. Approved Resolution 04-2024 – Travel Policy





**TOWN COUNCIL OF CENTREVILLE**  
**ORDINANCE NO. 01-2024**

---

**AN ORDINANCE** for the purpose of accepting a special warranty deed for the parcel of real property known as Map 44C, Parcel 1086 located on South Commerce Street and to authorize the Town Manager to execute any and all documents necessary to consummate the purchase in compliance with the Charter of the Town of Centreville, Article III, Section 301, paragraph 46 and Section 5-204(c)(1) of the Local Government Article of the Annotated Code of Maryland; and all matters related thereto.

**WHEREAS**, the Town Council of Centreville agrees to submit a letter of intent which is attached hereto as Exhibit A with the State Highway Administration of the Maryland Department of Transportation on behalf of the State of Maryland to purchase a parcel of real property within the Town limits described as (and hereinafter referred to as the “Property”):

All that lot or parcel of land situate, lying and being in the Town of Centreville, Third Election District of Queen Anne’s County, State of Maryland, on the right hand side of the public state road leading from Centreville to Chestertown being known and designated as Maryland Route 213 (and/or Commerce Street) and boarding on the Mill Stream and further described in a deed dated August 28, 1959, from the State Roads Commission of Maryland, to the County Commissioners of Queen Anne’s County, recorded among the Land Records of Queen Anne’s County in Liber TSP No. 51, folio 482.

**WHEREAS**, the Town has applied for Program Open Space funds from the Department of Natural Resources of the State of Maryland for the acquisition of the Property;

**WHEREAS**, provided the Town receives Program Open Space funding in an amount not less than \$343,000 for the acquisition of the Property, the Town Council of Centreville believes that it is in the best interests of the Town of Centreville to accept a special warranty deed to the Property and to authorize the recordation thereof, and to authorize the Town Manager to execute an appropriate Settlement Sheet and any other documents necessary to consummate the purchase of the Property in accordance with the terms of the Letter of Intent for the purchase price of \$345,000.

**WHEREAS**, in accordance with Article III, Section 301(b), paragraph 46 of the Town Charter and Section 5-204(c)(1) of the Local Government Article of the Annotated Code of Maryland and for the reasons articulated herein, the Town Council has determined that Map 44C, Parcel 1086 located on South Commerce Street in the Town of Centreville is needed for a public purpose.

**NOW, THEREFORE**, it is hereby ordained by the Town Council of Centreville that:

**Section 1.** The recitals set forth above are incorporated herein by reference and made a part of this Ordinance.

**Section 2.** The Town Manager be, and is hereby, authorized to accept a special warranty deed for the purchase of the Property in accordance with the terms set forth in the Letter of Intent between the Town Council of Centreville, as Buyer, and the State Highway Administration of the Maryland Department of Transportation as Seller;

**Section 3.** The Town Manager be, and is hereby authorized to execute any Settlement Sheet and any other documents necessary to consummate to purchase of the Property in accordance with the terms of the Agreement of Sale.

**Section 4.** Any prior execution and delivery of documents related to the purchase of the Property that are consistent with the purpose and intent of this Ordinance, are hereby ratified and approved.

**Section 5.** This Ordinance shall become effective twenty (20) days after its adoption.

**ATTEST:**

**THE TOWN COUNCIL OF CENTREVILLE**

\_\_\_\_\_  
Betty Jean Hall  
Acting Town Clerk

\_\_\_\_\_  
Ashley H. Kaiser, Esq., President

First Reading: \_\_\_\_\_

\_\_\_\_\_  
Eric B. Johnson, Jr., Vice President

Second Reading: \_\_\_\_\_

Enacted: \_\_\_\_\_

Effective: \_\_\_\_\_

\_\_\_\_\_  
Daniel B. Worth, Member

\_\_\_\_\_  
Jim A. Beauchamp, Member

\_\_\_\_\_  
Jeffrey D. Kiel, Member



THE TOWN OF CENTREVILLE 101 LAWYERS ROW CENTREVILLE, MD 21617  
410-758-1180 FAX 410-758-4741 WWW.TOWNOFCENTREVILLE.ORG

February 1, 2024

Victoria Johnson  
Real Property Specialist I  
Property Asset Management Division  
Office of Real Estate  
Maryland State Highway Administration  
707 North Calvert Street  
Baltimore, MD 21202-3601

RE: Intent to Purchase Map 44C, Parcel 1086 – South Commerce Street, Centreville, MD

Dear Ms. Johnson:

The purpose of this letter is to set forth some of the basic terms and conditions of the proposed purchase by The Town Council of Centreville (“Buyer”) from the State Highway Administration of the Maryland Department of Transportation (“Seller”) on behalf of the State of Maryland for the purchase of a parcel of real property within the town limits of Centreville, Maryland described as Map 44C, Parcel 1086, South Commerce Street.

The proposed terms for the purchase are:

A. **Property:** A parcel of land being 7.942 acres known as Queen Anne’s County Tax Map 44C, Parcel 1086, South Commerce Street and more particularly described as:

All that lot or parcel of land situate, lying and being in the Town of Centreville, Third Election District of Queen Anne’s County, State of Maryland, on the right hand side of the public state road leading from Centreville to Chestertown being known and designated as Maryland Route 213 (and/or Commerce Street) and boarding on the Mill Stream and further described in a deed dated August 28, 1959, from the State Roads Commission of Maryland, to the County Commissioners of Queen Anne’s County, recorded among the Land Records of Queen Anne’s County in Liber TSP No. 51, folio 482.

Being the same property conveyed to Seller by deed dated June 10, 2015 and recorded among the Land Records of Queen Anne’s County in Liber 2430, folio 001 (the “Property”).

B. **Purchase Price:** Three Hundred Forty-Five Thousand Dollars (\$345,000.00).

EXHIBIT A

C. **Contingency:** The acquisition of the Property by the Buyer is contingent upon:

1. The Buyer receiving formal approval of a Program Open Space grant from the Department of Natural Resources of the State of Maryland in the amount of not less than Three Hundred Forty-Three Thousand Dollars (\$343,000.00); and

2. The Buyer's review and approval of wetlands mitigation language to encumber a portion of the Property (4.3 acres).

D. **Deed Provisions:** The Buyer wishes to take title as "The Town Council of Centreville". The Buyer will be purchasing the property with Department of Natural Resources Program Open Space funds which requires the following language be included in the deed:

**Pursuant to Md. Code, Ann., Natural Resources, §§ 5-906(e)(7) and (8):**

**1. The Property was acquired or developed under a State grant from POS and may not be converted without written approval of the Secretary of the Department of Natural Resources and the Secretary of the Department of Budget and Management and the Secretary of the Maryland Department of Planning from outdoor public recreation or open space use to any other use.**

**2. Any conversion of the use of the Property may be approved only after the local government body replaces the Property with land of at least equivalent area and or equal recreation or open space value.**

**3. For any conversion of the Property acquired or developed under a State grant from POS, the appraised monetary value of the land proposed for acquisition shall be equal to or greater than the appraised monetary value of the Property to be converted, under the proposed new use of the converted Property.**

If you have any questions or need any additional information, please feel free to contact me.

Sincerely,

Carolyn M. Brinkley  
Town Manager

**TOWN COUNCIL OF CENTREVILLE  
RESOLUTION NO. 05-2024**

---

**A RESOLUTION OF THE TOWN COUNCIL OF CENTREVILLE, MARYLAND  
APPROVING THE PARTICIPATION OF THE TOWN OF CENTREVILLE IN THE  
2019-2024 QUEEN ANNE’S COUNTY NUISANCE AND URBAN FLOOD PLAN**

**WHEREAS**, the Town Council of Centreville, Maryland (the “Town”) is a municipal corporation of the State of Maryland; and

**WHEREAS**, the Town is located in Queen Anne’s County, Maryland; and

**WHEREAS**, on June 20, 2019, the Town Council of Centreville adopted the 2019-2024 Queen Anne’s County Multijurisdictional Hazard Mitigation Plan as an official plan within the Town and Queen Anne’s County, Maryland as required by the Federal Disaster Act of 2000; and

**WHEREAS**, the Town, along with other municipalities in Queen Anne’s County, participated in the preparation of the 2019-2024 Queen Anne’s County Multijurisdictional Hazard Mitigation Plan, and the Nuisance and Urban Flood Plan; and

**WHEREAS**, the Town recognizes that the Nuisance and Urban Flood Plan was completed in April of 2020 following the development of the 2019-2024 Queen Anne’s County Multijurisdictional Hazard Mitigation Plan as Appendix H; and

**WHEREAS**, § 3-1018 of the Natural Resources Article of the Maryland Annotated Code requires local jurisdictions to develop a plan to address nuisance flooding; and

**WHEREAS**, the Town Council wishes to adopt the Nuisance and Urban Flood Plan attached as Appendix H to the Queen Anne’s County Multijurisdictional Hazard Mitigation Plan; and

**WHEREAS**, the Town recognizes that this document is not a public record, nor disclosable under the Maryland Public Information Act because it contains information protected by the Privacy Act of 1974, and any questions related to this document should be directed to the Queen Anne’s County Department of Emergency Services.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of Centreville, Maryland that the 2019-2024 Nuisance and Urban Flood Plan, which is Appendix H to the Queen Anne’s County Multijurisdictional Hazard Mitigation Plan is hereby approved as an official plan within the Town and Queen Anne’s County, Maryland as required by the Federal Disaster Act of 2000.

**INTRODUCED AND PASSED** at a regular Town Meeting held on \_\_\_\_\_.

**ATTEST:**

**THE TOWN COUNCIL OF CENTREVILLE**

---

R. Gaye Adams, Town Clerk

---

Ashley H. Kaiser, Esq., President

---

Eric B. Johnson, Jr., Vice President

---

Daniel B. Worth, Member

---

Jim A. Beauchamp, Member

---

Jeffery D. Kiel, Member

DRAFT

# Appendix H

## Nuisance & Urban Flood Plan

This Appendix has been completed in April of 2020 following the development of the 2019 Multi-Jurisdictional Hazard Mitigation Plan.

- **Introduction and Planning Process**.....H-2
- **Nuisance & Urban Flooding Description**.....H-4
- **Nuisance & Urban Flood Locations Sites**.....H-5
  - **Map 1 & Table 1: Overall Nuisance & Urban Flood Locations**.....H-6
- **NOAA Coastal Flood Exposure Mapper – High Tide Susceptibility** .....H-32
- **Nuisance & Urban Flood Analysis- Methodology and Results**.....H-33
  - **Map 2 & Table 2: Stevensville & Chester Current & Future Conditions**.....H-35
  - **Map 3 & Table 3: Grasonville & Queenstown Current & Future Flood Conditions**.....H-38
  - **Map 4 & Table 4: Chestertown, Churchill, Millington, Crumpton, Sudlersville, & Barclay Current & Future Flood Conditions**.....H-41
  - **Map 5 & Table 5: Centreville & Queen Anne Current & Future Flood Conditions**.....H-45
- **Nuisance & Urban Flood Priority Sites**.....H-49
  - **Table 6: Nuisance & Urban Flood Priority Sites** .....H-49
- **Preparedness, Response, & Mitigation**.....H-51
- **2020-2025 Nuisance Flood Response & Events Matrix**.....H-55

**Not A Public Record,  
Nor Disclosable under the Maryland Public Information Act**







THE TOWN OF CENTREVILLE 101 LAWYERS ROW CENTREVILLE, MD 21617  
410-758-1180 FAX 410-758-4741 WWW.TOWNOFCENTREVILLE.ORG

## MEMORANDUM

TO: Town Council of Centreville

FROM: Carol D'Agostino, Main Street Manager

DATE: February 14, 2024

SUBJECT: Request to waive Chapter 7, Article I, Section 7-2.A.

---

I respectfully request waiving Chapter 7, Article I, Section 7-2.A. of the Code of the Town of Centreville, to allow the consumption of alcoholic beverages at the 2024 Drink Maryland: Centreville – A Maryland Makers event on June 15, 2024 between the hours of noon to 5 p.m.

The event will be presented as a free event with festival goers paying a tasting pass fee of \$20.00 in advance and \$25.00 the day of the event to taste wine, spirits or craft beer.

Please note that as in past years, alcoholic beverages, i.e. full glasses or beer, wine or spirits can also be purchased by the glass as well as full bottles for future consumption at home. The liquid volume of a tasting sample -- what wineries, breweries and distillers can sample -- is the same at festivals under the state festival permit as it is at farmers markets. Breweries can pour 2 oz samples, wineries 3/8 oz samples and distilleries are limited to 4, 1/4 oz samples.

We look forward to hosting another successful signature event this year event.

Thank you for your support.





*Robert L. Hobbs*  
Chief of Police

# CENTREVILLE POLICE DEPARTMENT

420 North Commerce Street  
Centreville, Maryland 21617  
Office - 410-758-8437  
Fax - 410-758-8439

**TO:** Centreville Town Council  
**FROM:** Robert Hobbs, Chief of Police  
**SUBJECT:** January 2024 Department Overview

Enforcement	DECEMBER 2023	JANUARY 2024
Criminal Arrests (Adult)	5	9
Criminal Arrests (Juvenile)	0	0
Traffic Citations	19	24
MV Warnings	114	148
Safety Repairs	34	31
Parking Citations	1	0
Incidents	626	763

## CRIMINAL ENFORCEMENT ACTIVITY

During January, 2024 Officers made a TOTAL of 9 ARRESTS:

- 3 On View Arrests
- 6 Criminal Summon/Warrant Arrests

## TRAFFIC ENFORCEMENT ACTIVITY

During the month of January, 2024 Officers issued the following:

- 148 Motor Vehicle Warnings
- 24 Non-Arrestable Citations
- 31 Safety Equipment Repair Orders
- 1 DUI

The Redspeed Automated Speed Enforcement Cameras are currently located on Railroad Avenue at Queen Anne’s County High School, Watson Rd, and Chesterfield and have issued a combined 32 speed limit violation citations.

## COMPLAINTS/INCIDENTS

During the month of January, 2024 Officers responded to 763 calls for service. A sample of these incidents are highlighted below.

- 17 Commercial and Residential Alarms
- 3 Assaults/Domestics
- 358 Business/Residential Patrol Checks
- 1 Keep the Peace
- 10 Check the Welfare
- 4 Disturbances
- 1 Trespassing
- 1 Burglary
- 3 Frauds

## SPECIAL ASSIGNMENTS

- LIDAR Instructor School Certification
- Implementation of Narcotics K9
- Meters Recertification Instructor Class
- Grant Writing Training

