

## Town Council of Centreville

September 3, 2020

7:00 p.m.

### MINUTES

The September 3, 2020 Town Council meeting was called to order at 7:00 p.m. by President Jeffrey C. Morgan at the Liberty Building located at 107 N. Liberty Street, 2<sup>nd</sup> floor meeting room. The following members and staff were present: Jeffrey C. Morgan, President; Timothy E. McCluskey, Vice President; Steve Walls, Town Manager; Acting Chief Lt. Conrad Meil, Centreville Police Department; Clifford Matthews, Director of Public Works; Carol D'Agostino, Main Street Manager; and Carolyn Brinkley, Town Clerk.

- Following the Pledge of Allegiance and a moment of silence, Mr. McCluskey made a motion to approve the August 13, 2020 minutes, as presented. Mr. Morgan seconded the motion, which passed unanimously.

#### Closed Session

(i) The Town Council met in closed session on Thursday, August 24, 2020 at 6:30 p.m. at Town Hall, 101 Lawyer's Row to discuss personnel in accordance with the Maryland Open Meetings Act. (ii) Two members of the Town Council voted to close the session. (iii) The authority to close the session is found in Section 3-305 of the General Provisions Article.

(iv) The Town Council discussed the following topics:

Personnel – discussed an employment agreement

Actions: On a motion by Mr. McCluskey and seconded by Mr. Morgan, the draft employment agreement for the Chief of Police position was approved as presented. The motion passed unanimously.

The following members and staff were present: Jeffrey C. Morgan, President; Timothy E. McCluskey, Vice President; and Steve Walls, Town Manager

The meeting adjourned 6:41 p.m.

#### Citizens Comments

- No citizens comments were received.

#### Old Business

##### a. Centreville Day

- Ms. D'Agostino reported that at this time, the Centreville Day Volunteer Committee is discussing possibly holding a partial live, partial virtual event for Centreville Day. She indicated that she still does need to speak with Dr. Ciotola, Health Officer of Queen Anne's County Department of Health, on his thoughts on the event.
- The Town Council indicated they are looking at this event the same as the Drink Maryland event; do not want to see a "watered down" version of the event which could be detrimental to it in the future.
- Ms. D'Agostino thanked the Town Council for their comments and will let them know what will be considered after she speaks with Dr. Ciotola.

##### b. In-Person Farmers' Market

- Ms. D'Agostino reported that the Friends of the Farmers' Market volunteer group is planning a one-time, live event on Sunday, September 27<sup>th</sup> from noon to 3:00 p.m.
- Currently, there are seven (7) farmers/producers signed up to participate.
- A brunch would also be a part of the event with a small dining area created with 4 to 5 tables. The food portion of this event is only open to Centreville restaurants. There are currently two (2) food trucks signed up and a few restaurants. Ms. D'Agostino is in the process of contacting other restaurants to find out their interest in the event.
- She stated this would take place on Lawyer's Row and is requesting the shut-down of the street from the Town Council.
- By consensus, the Town Council was in agreement to shut down Lawyer's Row on Sunday, September 27<sup>th</sup> for this event.
- Mr. McCluskey stated he thought this was a fantastic idea.
- Mr. Morgan stated the he was good with the event as long as there was enough space between the tables.

- Ms. D’Agostino stated the regulations are 6-feet between tables (from chair to chair) and she is planning on 10-feet between tables (from chair to chair).

c. Additional Voting Options

- Ms. Brinkley reported that the Board of Supervisors of Elections met and decided that they would hold two weekend days to allow citizens the opportunity to complete an absentee ballot if they were not comfortable coming on Election Day.
- She stated that Saturday, September 19<sup>th</sup> from noon to 3:00 p.m. in front of Town Hall, absentee ballots will be available for citizens to come and complete. Also, as part of the live Farmers’ Market event, a table will be set up on Sunday, September 27<sup>th</sup> from noon to 3:00 p.m. in front of Town Hall.
- Ms. Brinkley also stated that anyone who has already received an absentee ballot and has not returned it yet, will have the opportunity to drop their ballot off on one of these two days, as well.

New Business

a. Resolution 10-2020 – Revision to Right-of-Way Permit Fee

- Mr. Walls read Resolution 10-2020 for the purpose of amending the fee schedule to add fees for permits in the right of way, permits for small cell facilities in the right of way, permits for new poles, and annual right of way fees.
- Mr. Walls reported that the Town has been contacted by several companies with regards to work within the right of way; small cell and non-small cell companies. He stated that staff felt the descriptions and fees needed to be amended to offer a better explanation of the intent and purpose of the fees.
- Mr. McCluskey made a motion to approve Resolution 10-2020 for the purpose of amending the fee schedule to add fees for permits in the right of way, permits for small cell facilities in the right of way, permits for new poles, and annual right of way fees. Mr. Morgan seconded the motion, which passed unanimously.

Correspondence

Mr. McCluskey read the following press release regarding the appointment of the new Chief of Police:

**Town of Centreville Appoints New Chief of Police**

*September 1, 2020 – Centreville, Maryland* – The Town Council of Centreville announces the appointment of Joseph S. Saboury, as the new Chief of the Centreville Police Department. The appointment was made after a diligent search that resulted in 77 interested applicants from outside of Maryland and within. “We are very pleased to find an individual in our backyard with the level of experience and expertise that Joe Saboury can offer the Town,” said Jeff Morgan, President of the Town Council.

Joe Saboury is a long-time resident of Centreville in Queen Anne’s County. His family moved to Centreville in 1980 where he attended and graduated from Queen Anne’s County High School in 1987. Joe went on to pursue a career in law enforcement by serving as an intelligence specialist in the United States Army where he served on active duty from 1988-1992. With an honorable discharge, Joe applied for and was accepted to the Eastern Shore Criminal Justice Academy where he served as a Queen Anne’s County Deputy Sheriff from 1993-1998. During this assignment Joe was assigned to patrol and K-9.

In 1998, Joe was accepted into the Maryland State Police Academy where he graduated as the President of the 111th Maryland State Police Academy Class. Over the next 20 years Joe proudly served at State Police Barracks across the Eastern Shore and Baltimore Metro Regions. Joe rose through the ranks of the Maryland State Police and retired as the Assistant Commander of the Maryland State Police Criminal Intelligence Section, and Commander of the Eastern Shore Criminal Intelligence Center. During his tenure with the Maryland State Police, Joe received numerous awards and commendations for service above and beyond the call of duty. A few of his certifications included firearms instructor, crash reconstructionist, and response to active assailant threat instructor for police and civilians. After retirement, Joe served as the Chief Management Analyst with the Queen Anne’s County Sheriff’s Office, and most recently as the Manager of Special Police for the Administrative Office of the Courts for the Maryland Judiciary.

Joe and his family enjoy spending time on their boat, fishing, and sports. Joe is an active community member having served on the Corsica River Conservancy Board, Northbrook Homeowners Association Board, Town of Centreville Personnel Review Board, Town of Centreville Board of Zoning Appeals, Queen Anne’s County Animal Control Board, and is a former council member for the Town of Church Hill. Joe is an active volunteer coach in Queen Anne’s County where he has coached youth sports in basketball, travel baseball, and soccer.

Joe is excited for the opportunity to bring over 30 years of law enforcement experience, leadership, and management to the Centreville Police Department, residents, community members, and business owners of the town of Centreville. “We have every expectation that Chief Saboury will continue to expand upon the departmental improvements that have been initiated by his predecessors,” said Tim McCluskey, Vice President of the Town Council.

Centreville police officers have been keeping our streets safe for 174 years with the first officer sworn in on September 10, 1846. Today, with 13 sworn officers, Centreville is the only municipality in Queen Anne’s County with a police force.

The Town Council sends a special thank you to Acting Chief, Lt. Conrad Meil for leading the Centreville Police Department. Lt. Meil’s knowledge and experience with the Department have been invaluable during this transition process.

The Town Council anticipates Chief Saboury to assume his new position on September 15<sup>th</sup>.

### Reports of Department Heads

a. Town Manager

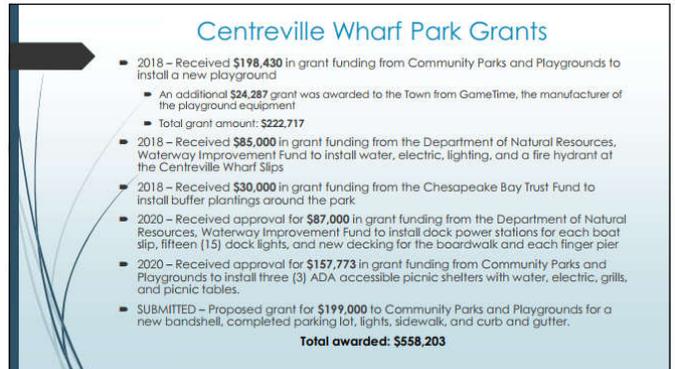
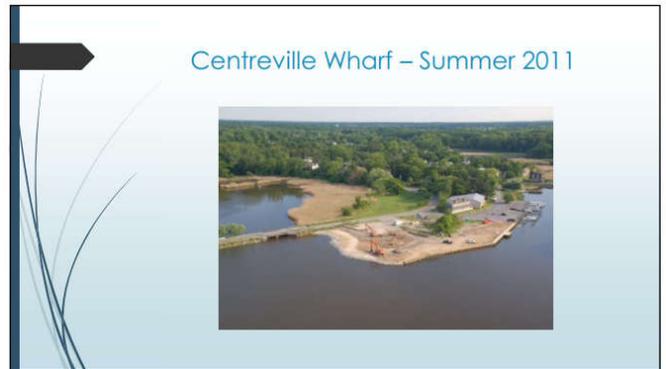
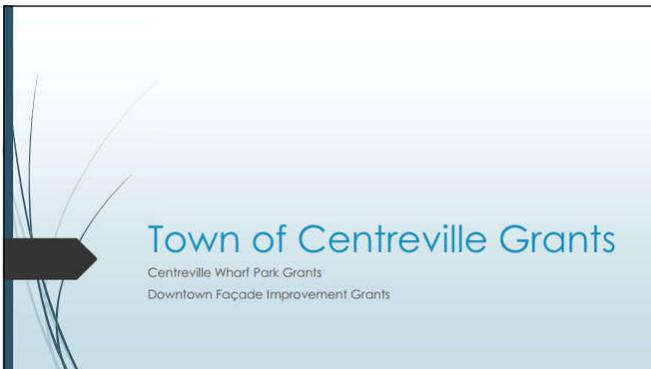
- Mr. Walls reported the following:
  - Working on developer agreements.
  - Working on building permits and zoning matters.

b. Chief of Police Report

- Acting Chief Lt. Meil presented the August 2020 status report for the Council, staff, and public. He also thanked the Council for the acknowledgement as acting chief but stated that the credit should be given to the officers as they have been outstanding during this transition.

c. Town Clerk

- Ms. Brinkley made the following presentation:



## Centreville Wharf Park Playground



## Centreville Wharf Park Water & Electric Service



## Centreville Wharf Park Buffer Plantings



## Centreville Wharf Park Future Picnic Pavilions



## Centreville Wharf Park Future Bandshell/Parking Lot



## Centreville Downtown 2013 Façade Improvement Program

- 2013 – Received **\$50,000** for the Town's first Façade Improvement Program
  - Ashley Building – 101 Commerce Street
  - O'Neal Properties – 120 W. Water Street (corner of Liberty and Water)
  - Bayshore Steam Pot – 111 E. Water Street
  - Arts Council – 205 S. Commerce Street
  - Apothacorn LLC (An Optical Galleria) – 111 W. Water Street
  - Rosendale Realty – 104 N. Commerce Street
  - Claborne Farms, Inc. (O'Shuck's Irish Pub) – 122 Commerce Street

## Centreville Downtown 2017 Façade Improvement Program

- 2017 – Received **\$50,000**
  - Cargo Direct – 1178 E. Water Street
  - Commerce Street Creamery – 110 N. Commerce Street
  - Ashley Building – 107 S. Commerce Street
  - Split Endz – 114 N. Commerce Street
  - Wright's Chance – 124 S. Commerce Street

## Centreville Downtown 2019 Façade Improvement Program

- 2019 – Received **\$30,000**
  - Colosseum – 112 N. Commerce Street
  - Bull & Goat Brewery – 204 Banjo Lane
  - A Classic Design – 103 Lawyer's Row

## Centreville Downtown 2020 Façade Improvement Program

- 2020 – Received **\$75,000**
  - Bay Shore Steam Pot – 112 N. Commerce Street
  - The Cutting Room – 115 E. Water Street
  - O'Shucks Irish Pub – 122 N. Commerce Street

## Centreville Downtown Façade Improvement Program

- Total Received: **\$205,000**
- 18 Properties Renovated**

### Citizens Forum

- No citizens written comments submitted.

### Council Roundtable

- Mr. McCluskey congratulated Joe Saboury as the new Chief of Police and thanked the Acting Chief, Lt. Meil and the officers of the Centreville Police Department for all their hard work.
- Mr. McCluskey reported that the Maryland Women's Museum has moved to the Turpins Farm from Bloomfield Farm and the new council will need to consider introducing a text amendment to allow for museums in Centreville. He stated, not only for the Maryland Women's Museum, but any future museum that would like to come to Centreville, would not be permitted under the current zoning.
- Mr. Morgan also congratulated Joe Saboury as the new Chief of Police and thanked Acting Chief Lt. Meil and passed his appreciation to the officers.

### Motion to Adjourn

There being no further business, Mr. McCluskey made a motion to adjourn the September 3, 2020 meeting. Mr. Morgan seconded the motion, which passed unanimously. The meeting adjourned at 7:40 p.m.

Respectfully submitted,



Carolyn M. Brinkley  
Town Clerk

### Council Action Items:

1. Approved the August 13, 2020 minutes, as presented.
2. Approved Resolution 10-2020 for the purpose of amending the fee schedule to add fees for permits in the right of way, permits for small cell facilities in the right of way, permits for new poles, and annual right of way fees.